



TITLE: Resident/Fellow Promotion

POLICY NUMBER: S-58

DEPARTMENT: Graduate Medical Education

Effective Date: 10/23

Revised:

Reviewed:

Date of next Review: 10/25

**POLICY:**

The sponsoring institution (SI) must have a policy that requires each of its ACGME-accredited programs to determine the criteria for promotion and/or renewal of resident/fellow’s contract/appointment.

**PURPOSE:**

To provide a fair and clear delineation of the criteria expectations for resident/fellow re-appointment/promotion.

**PROCEDURE:**

Each ACGME-accredited program that promotes/reappoints Residents must have a document that outlines necessary criteria regarding the promotion of Residents to a higher level of training. Residents must meet the academic standards and curricular requirements of the program in order to be reappointed and promoted.

Non-renewal of appointment or non-promotion timeline:

In instances where a Resident’s agreement will not be renewed, or when a Resident will not be promoted to the next level of training, the program must provide the Resident with written notice of intent no less than one hundred twenty (120) days prior to the expiration of the Resident’s current agreement.

If the primary reason(s) for the non-renewal or non-promotion occur(s) within the four months prior to the end of the agreement, the program must provide the Resident with as much written notice as circumstances will reasonably allow, prior to the end of the agreement.

The resident’s rights and responsibilities and the program’s policies on Due Process (GMEC Policy S-04) will govern the due process pathways for residents notified of a pending or actual intent to not promote or renew a contract.

Approved by:

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