



Toledo Regional Academic Affairs

TITLE: GME Disaster Plan

POLICY NUMBER: S/I-37

DEPARTMENT: Graduate Medical Education

Effective Date: 7/07

Revised: 10/23

Reviewed: 10/23

Date of next Review: 10/25

**POLICY:** In the event that the ACGME/CPME declares a disaster, MSVMC will assist in restructuring residents' educational experiences as quickly as possible to maintain educational continuity with minimal interruption.

Disaster is defined as an event or set of events causing significant alteration to the residency experience at one of more residency programs.

**PROCEDURE:**

1. If MSVMC program cannot provide at least an adequate educational experience for each of its residents because of a disaster, MSVMC will:
  - Arrange temporary transfer to other programs/institutions until such time as the residency program can provide an adequate educational experience for each of its residents. Should the SI or program be unlikely to resume safe and effective operations in the long term, the SI will collaborate with potential partners and accrediting bodies to discuss possible transfer of programs/sponsorship.
  - Assist the residents in permanent transfer to other programs/institutions as deemed appropriate under the direction of the GMEC and in consultation with the appropriate accrediting agencies.
  - If more than one program/institution is available for temporary or permanent transfer of a particular resident, the transferee preferences of each resident will be considered. Programs will make transfer decision quickly to maximize the likelihood that each resident has the opportunity for timely completion of the residents' academic year.
2. Within 10 days after the declaration of a disaster, the designated institutional official (DIO) will contact the ACGME/CPME to discuss due dates that will be established for the program to submit reconfigurations and to inform each program's residents of resident transfer decisions. Due dates shall be no later than 30 days after the disaster unless other dates are approved by the ACGME/CPME.
3. When a program arranges a temporary resident transfer, the program must inform each transferred resident of the minimum duration and the estimated actual duration of his/her temporary transfer, and keep each resident informed of such durations. The SI will ensure that residents continue to receive full salary, benefits, and professional liability insurance until operations resume or the resident undergoes a permanent transfer to another program. In a permanent transfer, the original SI will work with the new SI/program to facilitate appropriate CMS Cap Position transfer.
4. MSVMC will follow the ACGME/CPME process of notification if MSVMC is offering to accept temporary or permanent transfers from programs affected by a disaster.

Approved by:

A handwritten signature in black ink, appearing to read "R. Schlievert", written over a horizontal line.

Randall Schlievert, MD

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